

Dear Teachers,

At the outset I take this opportunity to welcome one and all to the new academic session and I hope that you are also back with added zeal and enthusiasm to work for the cause of education.

I have no iota of doubt on your capability and capacity as teachers and it was due to our team, dedicated and sincere work that school was able to bag the BEST SCHOOL, BEST PRINCIPAL and BEST STUDENT Award for a record number of times. This is a great feather in our cap and the expectation of the students and parents have increased which makes our work more challenging.

1. **Results** : of X and XII : This year's Board Class result were satisfactory. The credit for this excellent result goes to the teaching faculty and to the students who followed the path enshrined by their teachers.

2. **English** : The language English is the life blood of our school, because this school proudly proclaims that our medium of instruction is English. Hence I direct all the teachers to increase their standard of English and to sincerely teach the students through the medium of grammatically correct English. Spoken English should be given stress.

3. **Changed Scenario** : We must understand that we are executing our duty in an increasingly changed scenario, with the rise in salary, perks etc the expectation of administration, parents and teachers have increased. They demand quality work. Hence it is stressed that teachers should untiringly work for the cause of education sincerely, any dereliction of duty will not be tolerated, which please note.

4. **Initiative**: I invite the teaching faculty to come forward with their innovative plans if any. I assure you that if they are found suitable it will be implemented promptly.

5. **Assembly** : Is a place where in we teach the students the technique of holistic development. It is the joint duty of every teacher to play a constructive role in the conduct of Assembly. Prepare the children well and motivate them to speak on might without fear. Put up the Assembly item papers neatly written with the name of the child and teacher on the Notice Board.

6. **Class room Teaching** : to be made effective. Class should be conducted in total silence. Avoid using the chair in the class. Check the children regarding their attire, hair etc.

7. **Cleanliness** : It is the duty of every staff member to ensure that their classrooms, verandah, etc are clean and tidy. If they find that it is not so, feel free to contact HM or the undersigned. It will be the duty of every teacher to ensure that safe drinking water is flowing from the AqwaGaurd Plant.

8. **Compliance** : I expect 100 percent compliance from staff members regarding the duties which are entrusted to them for this academic year.

With Best Wishes for a very constructive Academic year ahead.

S.N. Chhawal
(Principal)

CENTRAL RAILWAY SR.SEC.SCHOOL
BHUSAWAL

SESSION 2025-26

AKBAR HOUSE

House In charge Teacher	Ms. SWATI CHATURVEDI
Patron	Girl : TAPASYA AGNIHOTRI, XII Com Boy : KRISHNA PARDESHI, XII Com
Sr Captain	Girl : JANHAVI TRIPATHI, XI Sc Boy : MIRZA MOHAMMAD BEG, XI Sc
Jr Captain	Girl : SOUMYA GUPTA, IX A Boy : VISHESH WAGHODKAR, IX C
Jr Leader	Girl : ANSHIKA SUDELE, VIII C Boy : PIYUSH JAAT, VIII C
HOUSE TEACHERS	
1Sh. SG Sakhare	6Pratiksha Bhagat
2Sh DM Parmar	7 Ms. Kirti Chabukswar
3Ms.KhurshidQureshi	8
4Sh. Pranav P. Patil	9
5Ms.SmitaKulkarni	10

CENTRAL RAILWAY SR.SEC.SCHOOL
BHUSAWAL

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ASHOKA HOUSE

House In charge Teacher	Mr. SUKANT MISRA
Patron	Girl : PRANEETA PARDESHI, XII Com Boy : SOUMYA BADUKALE, XII Sc
Sr Captain	Girl : MANYATA GUPTA, XI Sc Boy : SANOJ JOSEPH, XI Sc
Jr Captain	Girl : YASHASHREE BAJAJ, IX C Boy : MALIK PINJARI, IX C
Jr Leader	Girl : ANUSHKA PATEL, VIII A Boy : KARTIK CHAURASIYA, VIII A
HOUSE TEACHERS	
1 Sh. MJ Salunke	6 Sh. GB Jonwal
2 Sh. CR Dongare	7Ms. Veena Subhash B.
3 Ms PriyaPatil	8
4Sh. Samadhan S. Sangale	9
5Ms. Snehal Chavhan	10

CENTRAL RAILWAY SR.SEC.SCHOOL
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SHIVAJI HOUSE

House In charge Teacher	Mr Shankar Chouhan
Patron	Girl : VINEETA PARDESHI, XII Com Boy :
Sr Captain	Girl : JHARNA KUMARI, XI Sc Boy : DHRUV, XI Sc
Jr Captain	Girl : DEEPTI, IX B Boy : SAI MANE, IX B
Jr Leader	Girl : AASHI, VIII B Boy : RAJ VERMA, VIII C
HOUSE TEACHERS	
1Sh VS Badge	6Ms. Saleha Farhat
2Ms. Kirti Kale	7Sh. Sandesh Wankhede
3Ms. Tanya Shaikh	8
4Ms. Vijayanta A Patil	9
5 Sh. Mahendra Patil	10

CENTRAL RAILWAY SR.SEC.SCHOOL
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SUBHASH HOUSE

House In charge Teacher	Mr AJIT PATHAK
Patron	Girl : RIYA SONAWANE, XII Sc Boy : AYUSH SHARMA, XII Sc
Sr Captain	Girl MAMTA CHAUDHARI, XI Sc Boy : YASH KAITHWAS, XI Sc
Jr Captain	Girl : SHRAVANI TEMBUNIKAR, IX B Boy : SURYA MEHRA, IX B
Jr Leader	Girl : NIDHI PAL, VIII A Boy : SHOURYA SHARMA, VIII A
HOUSE TEACHERS	
1Sh. BP Singh	6Nitin L. Patil
2Ms.MonalisaBhopte	7 Ms. Ashita Singh
3Ms.MangalaBhalerao	8
4 Sh. Prashant Patil	9
5Ms. MamtaDongardive	10

School Committees & Incharge : 2025-2026

Sn	Committee / Post	Names of Incharge and Members		
1.	Academic Coordinator	Swati Chaturvedi		
2.	School Coordinator	S.K. Upadhyay		
3	Co ordination	SG Sakhare	Ajit Pathak	DM Parmar
4	Academic	Sukant Misra	VS Badge	MJ Salunke
5	Pupil Fund A	Swati Chaturvedi SG Sakhare Vinay Singh (OS)	Shankar Chouhan DM Parmar	
6	Pupil Fund B	Head Mistress SK Upadhyay	Ajit Pathak MJ Salunke	
8	P.T.A.	Principal SK Upadhyay	H.M. Ajit Pathak	Swati Cahturvedi VS Badge
9	Admission	Shankar Chouhan BP Singh	MJ Salunke Vinay Singh (OS)	
10	Examination	Swati Chaturvedi Ajit Pathak	SG Sakhare DM Parmar	Monalisa Bhopte
11	Cultural	Swati Chaturvedi Tanya Shaikh Kirti Chutile Vijayanta Patil	MJ Salunke Priya Patil MV Bhalerao Snehal Chavhan	DM Parmar Nitin Patil SmitaKulkarni
12	Sports	SK Upadhyay VS Badge B.P. Singh Khurshid Bano Pranav Patil	GB Jonwal Kirti Kale Priya Patil Veena Patil Asita Singh	CR Dongre Shankar Chouhan Pratiksha Bhagat Saleha Farhat Samadhan Sangale
13	Discipline	Swati Chaturvedi Shankar Chouhan SG Sakhare Kirti Kale Ms. Monalisa Bhopte Sandesh Wankhede GB Jonwal	Sukant Misra MJ Salunke Ajit Pathak D.M. Parmar Ms. Tanya Shaikh Prashant Patil Mahendra Patil	

14	Campus (Cleanliness & beautification)	Swati Chaturvedi Kirti Kale SG Sakhare Ms. Mamta Dongardive	Sukant Misra Ajit Pathak VS Badge DB Jonwal
		<i>(Includes maintenance of Frames put up outside class, notice boards, plant pots etc.)</i>	
15	Competitive Exams	SK Upadhyay BP Singh	MJ Salunke DM Parmar
16	Scouts & Guides	SK Upadhyay DM Parmar	Shankar Chouhan Kirti Kale
17	Purchase From Imprest	Swati Chaturvedi SG Sakhare	Vinay Singh (OS)
18	P.A. System	CR Dongare	BP Singh
19	Dead Stock Update	Vinay Singh (OS)	Shaikh Salim
20	State Govt. Data Update	Shankar Chouhan VS Badge (All Class teachers)	MJ Salunke BL Meena
21	CBSE Update	SK Upadhyay	Ajit Pathak
22	Writing Daily Attendance		
	April/May	: DM Parmar	Kirti Chutile
	June/July	: Ajit Pathak	Pratiksha Bhagat
	August	: VS Badge	Sandesh Wankhede
	September	: MJ Salunke	M.V. Bhalerao
	October	: BP Singh	Priya Patil
	November	: Kirti Kale	Khurshid Bano
	December	: SG Sakhare	Tanya Shaikh
	January	: CR Dongare	Veena Patil
	February	: Sukant Misra	Monalisa Bhopte
	March	: Shankar Chouhan	MahendraPatil

26 House Incharge & Teachers

Akbar	Ashoka	Shivaji	Subhash
Swati Chaturvedi	Sukant Misra	Shankar Chouhan	Ajit Pathak
DM Parmar	MJ Salunke	SG Sakhare	VS Badge
NB Pardeshi	BP Singh	CR Dongre	Kirti Kale

Note : Duties of House Incharge and Teachers

- a Duties to be assigned before the assembly, recess and at the last stroke when children go home.*
- b Duties to be assigned on the strategic points viz. assembly ground, near main gate, near Primary Area, Ground Floor, First Floor near Computer Room, Basket Ball Court etc.*
- c Students of Class XI and XII to be involved for duties at the points mentioned above and the names to be*
- d Incharge Teachers will assign the duties to the teachers and students of XI and XII for the entire academic session and submit one copy to the undersigned and one to be pasted on Notice Board / Display Frame.*
- e House on duty will put up the News and Thought and Special Item on every Wednesday.*
- f House on Duty will artistically write the name of their house on duty on the black board on every Saturday.*
- g Will display the school flag and house flag prominently.*

28 Duties of Teachers During Recess : House on duty

All teacher will be responsible for their duties on the spot given. While doing their duty they should ensure that children do not indulge in such acts that may prove harmful to them. Teachers should discharge their duties with utmost dedication. Dereliction of duty will not be tolerated.

Following days to be observed to create general awareness amongst students, a short and meaningful program will be organized and conducted on any convenient venue by the subject committee indicated in the schedule.

If the above is not possible due to unavoidable circumstances, or the day falls during examination period or holiday the relevant material should be prepared by the subject committee, and should be displayed on the notice board in legible handwriting, with proper depiction.

1	12 August	Library Day	Library
2	15 August	Independence Day	All Committees
3	20 August	Sadhbhavna Day	Social Science Committee
4	5 September	Teachers' Day	English Committee
5	14 September	RashtraBhasha Day	Hindi Committee
6	2 October	Gandhi / ShastriJayanti	Commerce Committee.
7	14 November	Children Day	Social Science Committee
8	19 November	QuamiEkta Day	Social Science Committee
9	1 December	World Aids Day	Science Committee
10	6 December	MahaparinirvanDivas	English Committee
11	30 January	ShahidDiwas	Hindi Committee
12	26 January	Republic Day	All Committees
13	14 April	Dr. Baba SahebJayanti	Social Science . Committee
14	1 May 2015	Maharashtra Day	Commerce Committee

Chairman SMC has directed the undersigned that on all National Festivals children and staff will remain present for a short function and then they will be allowed to go home. This is to instill a sense of understanding in the minds of the tiny tots regarding the importance of the day.

Subject Committees

Incharge : SWATI CHATURVEDI (Academic Co ordinator)

English VS	Science / Maths SM	Social Science SC	Hindi /Marathi SS	Commerce
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